

## Procurement Requirements for Grant Aid for EMFF Co-funded Schemes

**Table 1.**

		Complexity ----->		
		Category 1	Category 2	Category 3
Spend Type	Eligible Expenditure	Public (BIM) Projects	Private Project (0% to 50% Grant Aid)	Private Project (>50% Grant Aid)
Supplies & Services	<€5,000	1 Quote	1 Quote	2 Quotes
	€5,000 to €24,999	3 Quotes	3 Quotes	3 Quotes
	25,000 to €209,000	Government E-tender	3 Quotes	Government E-tender
	≥ €209,000	Government E-tender <b>AND</b> EU OJEU	3 Quotes	Government E-tender <b>AND</b> EU OJEU
Works	<€50,000	Government E-tender	3 Quotes	5 Quotes or Government E-Tender
	€50,000 to €5,225,000	Government E-tender	3 Quotes	Government E-tender
	≥ €5,225,000	Government E-tender <b>AND</b> EU OJEU	3 Quotes	Government E-tender <b>AND</b> EU OJEU

**Points to note:**

- Amounts in Table 1 are exclusive of VAT.
- Quotes should be in writing or by email
- Equipment and Machinery is included in ‘Supplies and Services’ therefore the €209,000 threshold applies in such cases. ‘Works’ Refers to buildings only.
- Where the applicant is unable, despite his or her best endeavours, to obtain the required number of quotes for reasons outside of his/her control, this must be explained in writing by the applicant, with relevant supporting documentation. Such exceptional situations will be considered on a case by case basis by the BIM officer assessing the application and where accepted, will be recorded on the BIM project file. Where the explanation is unsatisfactory, the application will not be accepted until the correct no. of quotes has been supplied.
- Generally the grant aid shall be based on the lowest quote amount. The applicant is not limited to taking the lowest quote but in such cases as outlined above a written explanation must be submitted by the applicant and accepted by the BIM officer and recorded on the file.
- These levels shall in general apply to stand alone items on a per project application basis. It is not acceptable to purposefully break a project into smaller parcels of work or machinery in order to circumvent the procurement rules.